



RHEA CABAJAR DOMINGO

PERSONAL PARTICULARS	
Date of Birth	September 25, 1980
Nationality	Filipino
Religion	Roman Catholic
Marital Status	Single
CONTACT INFORMATION	
Address	Le Meridien Al Aqah Beach Resort, P.O. Box 3070 Fujairah, United Arab Emirates
Telephone No.	00 971 9 204 4810
Mobile No.	00 971 50 434 7556
Email Address	rheacdomingo@yahoo.com
STRENGTHS	
Self-assured, assertive and self-confident. Excellent organizer and team player. Goal oriented individual with strong work ethics. Exceptional communication, interpersonal and presentation abilities.	
EMPLOYMENT HISTORY	
<input type="checkbox"/> February 2007 to date	Company Name: Starwood Hotels and Resorts Worldwide, Inc. Property Name: Le Meridien Al Aqah Beach Resort Position Title: Training Officer
<input type="checkbox"/> February 2006 to February 2007	Position Title: Training Coordinator
Duties and Responsibilities: <u>Training and Development</u>	
<ul style="list-style-type: none">▪ Provide an infrastructure of planned training and development activity, which meets the needs of the company, hotel and the individual▪ Ensure that all new employees are empowered with adequate induction▪ Ensure that the general and specific training needs of each department are identified▪ Ensure that adequate budget is allocated to different types of training▪ Ensure that training records are maintained for each employee throughout the hotel and to measure the effectiveness of training imparted	

	<p><u>Quality Management:</u> As Management Representative:</p> <ul style="list-style-type: none"> • Manage the quality management system to ensure that quality standards and systems are in place as per ISO 9001:2000 • Coordinate quality meetings and facilitates quality awareness within the hotel
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TRAINING EXPOSURES AND CERTIFICATIONS

<input type="checkbox"/> MAY 14, 2007	<p>AUTOMATED EXTERNAL DEFIBRILLATOR TRAINING - PRM International (Certified in AED - RLSS, UK Certification) Le Meridien Al Aqah Beach Resort Fujairah, United Arab Emirates</p>
<input type="checkbox"/> APRIL 5-8, 2007	<p>FOOD AND BEVERAGE UPSELLING PROGRAM - Starwood Hotels and Resorts Worldwide, Inc. - EAME Division (Certified Master Trainer) Le Meridien Al Aqah Beach Resort Fujairah, United Arab Emirates</p>
<input type="checkbox"/> SEPTEMBER 25-27, 2006	<p>TRAINING SKILLS WORKSHOP: TRAIN THE TRAINER - Starwood Hotels and Resorts Worldwide, Inc. (Certified Master Trainer) Le Meridien Al Aqah Beach Resort Fujairah, United Arab Emirates</p>
<input type="checkbox"/> SEPTEMBER 10-14, 2006	<p>ISO 9000 QMS LEAD AUDITOR COURSE - LRQA (Certified Lead Auditor) Arabian Court Yard Hotel, Bur Dubai Dubai, United Arab Emirates</p>
<input type="checkbox"/> JULY 2, 2006	<p>FIRST AID TRAINING - Britam Defence (Certified First Aider - St. John Ambulance Certification) Le Meridien Al Aqah Beach Resort Fujairah, United Arab Emirates</p>

EDUCATIONAL BACKGROUND

<input type="checkbox"/> August 2007 to October 2007	<p>Distance Learning - American Hotel and Lodging Association Courses Completed: Managing Front Office Operations Managing Service in Food and Beverage Operations Managing Housekeeping Operations</p>
<input type="checkbox"/> 2003 - 2005	<p>Masters in Industrial Psychology University of San Carlos, Cebu City Philippines</p>
<input type="checkbox"/> 1997 - 2000	<p>Bachelor of Science in Psychology University of San Carlos, Cebu City Philippines</p>