

# Nihaal Tandon

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9714 Mystic Crossing Ct.  
Houston, TX 77065

Phone: 832-638-0653  
E-mail: nihaal.tandon@gmail.com

## ***Objective:***

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I am seeking a job in the hospitality industry to help myself become better prepared for my future in Lodging Management.

## ***Summary:***

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Motivated hospitality student with useful experience in the hospitality industry. Strong customer service, time management, money handling and leadership skills. Organized and resourceful with strong communication skills and the ability to work in a position of leadership.

## ***Professional Experience:***

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|---|-----------------------|
| <b>Inn at the Ballpark</b>  | Houston, TX           |
| <b>Front Desk Supervisor</b>  | April 2007-Present    |
| – Supervising Guest Agents, Creating Schedules, and Managing the Front Desk   |                       |
| <b>Front Desk Agent</b>   | March 2006-March 2007 |
| – Checking-In and Out guests, taking Reservations, PBX, and Concierge         |                       |
| <b>Chick-Fil-A</b>  | Houston, TX           |
| <b>Cashier and Bus Boy</b>  | May 2003-August 2003  |
| – Gained strong customer service, money handling, and time management skills. |                       |
| – Ensured property was spotless   |                       |

## ***Education:***

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| Conrad N. Hilton College of Hotel and Restaurant Management, University of Houston | Houston, TX |
| Bachelor of Science Degree, Hospitality Management                                 | G.P.A 3.40  |
| May, 2008  |             |

## ***Professional Development and Accomplishments:***

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- **AH&LEF Scholarship Awards** 2007
  - o 2007 Hyatt Hotels Fund for Minority Lodging Management Students Scholarship and 2007 American Express Scholarship
- **Four Seasons Sales Blitz** 2007
  - o Experienced the life of a Sales Manager, by researching multi-million dollar companies, cold-calling, and trying to create leads on future business for the Four Seasons Hotel in Houston.
- **National Society of Minorities in Hospitality Executive Board** 2007
  - o Elected onto the Executive Board as the Director of Communications. The importance of NSMH is allowing a diverse campus like University of Houston to come together as one to create unity amongst each other, while practicing professionalism through leadership in the hospitality industry
- **Dean's List** 2006
  - o An award given to students that maintain a 3.5 G.P.A. or higher for the semester.
- **Hotel Management Society** 2005
  - o We are an organization of students, interested in promoting our college to the lodging industry, while seeking opportunities that may enhance our position in this field in the years to come.